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| **ACP Testing Workgroup Meeting** | Agenda: | X | Minutes: |  |
| Facilitator: | Healtheway | Date:  | 08/15/2014 |
| Note taker: | Didi Davis | Time:  | 12-1:00PM (EST) |
| Attendees |
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| Ahmed | , Shuvo |

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| Hill | , David |

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| Bartlett | , Janis |

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| Lamy | , Joe |

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| Borden | , David |

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| Lomangino | , Mike |

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| Davis | , Didi |

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| Moehrke | , John |

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| Donnelly | , John |

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| Pack | , Henry |

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| Fourquet | , Carlos |

 |  | Prahl, Martin |  |
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| Heflin | , Eric |

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 |  | Rosas, Jennifer |  |
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| Hernando | , Gonzalo |

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| Ruf,  | Lee,-Ann |

 |   |
| Nan Harrell |  |

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| Schramm | , David |

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|  |  | Whitecar, Michelle |  |

**Agenda**

* Update the group on status of artifacts previously distributed and approved by majority of the committee with no negative comments. These documents are still in draft mode to be further refined as the pilot tools are developed. The document approved are linked below: (Didi Davis)
	+ [NHIN Access Consent Policies Production Specification v1.0 with Didi's Notes](http://ehealthexchange-acpworkgroup.wikispaces.com/file/detail/nhin-access-consent-policies-production-specification-v1.0%2BDIDIs_Notes.pdf)
		- This document is the original ACP specification with questions/comments that was discussed with the Specification Factory as of 8/7/2014. This document is the basis for conformance checklist items for the base specification.
	+ [SSA NHIN Interoperability Guide V1.2 Proposed with Comments](http://ehealthexchange-acpworkgroup.wikispaces.com/file/detail/SSA_NHIN_Interoperability_Guide_V_1_2%2BDIDI.docx)
		- This document has been updated primarily to refer to the eHealth Exchange and will be the second document reviewed. This document is the basis for the conformance checklist items for the SSA specific conformance checklist requirements
	+ [2014-08-04 ACP SSA Profile Test Cases V3.0.doc](http://ehealthexchange-acpworkgroup.wikispaces.com/file/detail/2014_08_04_ACP_SSA_Profile_Test_Cases_V3-0.docx)
		- This document should look familiar with added use case information and editorial edits as specified by comments.
	+ [2014-08-01 DRAFT V1 CL Access Consent Policy ACP + SSA.xls](http://ehealthexchange-acpworkgroup.wikispaces.com/file/detail/2014-08-01_DRAFT_v1_CL_Access_Consent_Policy_ACP%2BSSA.xlsx)
		- This is the conformance checklists document with multiple tabs
* Update on the Test Tools – Next Steps
* General Q&A from Group
* Action Items/Timeline reviewed

**Action Items:**

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| --- | --- | --- | --- | --- | --- |
| ID | Description | Owner | Date Opened | Date Due | Comments |
| 1 | Review Artifacts Distributed 7/18/2014 with comments by participants | ACP Workgroup Members | 7/18/2014 | 7/25/2014 | Completed |
| 2 | Posting of Comment Forms and Resolutions | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/11/2014 | Completed |
| 3 | Incorporate edits to Artifacts | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/04/2014 | Completed |
| 4 | Review Final Draft of Artifacts  | ACP Workgroup Members | 7/11/2014 | 8/08/2014 | Completed |
| 5 | Approval of SSA Phase One Testing Artifact | ACP Workgroup Members | 7/18/2014 | 8/11/2014 | Completed |
| 6 | Test Tool Development | Healtheway/Aegis | 8/2014 | 9/2014 | Began 8/11 – SOW to be provided by Aegis for development of DIL requirements.  |
| 7 | Presentation to Specification Factory for Approval | Healtheway Staff | 8/2014 | 9/2014 | Exact Date TBD |
| 7 | Presentation to the Coordinating Committee for Approval | Healtheway Staff | 10/2014 | 10/2014 | Exact Date TBD |