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| **ACP Testing Workgroup Meeting** | Agenda: |  | Minutes: | X |
| Facilitator: | Healtheway | Date:  | 09/12/2014 |
| Note taker: | Juan C. Fourquet | Time:  | 12-1:00PM (EST) |
| Attendees |
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| Ahmed | , Shuvo |

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| Hill | , David |

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| Bartlett | , Janis |

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| Lamy | , Joe |

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| Borden | , David |

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| Lomangino | , Mike |

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| Davis | , Didi |

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| Moehrke | , John |

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| Donnelly | , John |

 | X | Murray, Anthony |  |
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| Fourquet | , Carlos |

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| Pack | , Henry |

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| Harrell, Nan |  | Prahl, Martin |  |
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| Heflin | , Eric |

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 |  | Rosas, Jennifer |  |
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| Hernando | , Gonzalo |

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| Ruf,  | Lee,-Ann |

 | X |
| Hudson, Gretchen | X |

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| Schramm | , David |

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| Helman, Jeff |  | Whitecar, Michelle |  |

**Agenda**

* Update on the Test Pilot Timeline
	+ Update on SOW for DIL testing tools
		- Close to completion.
	+ Update on testing artifacts
		- We are going through a major reconfiguring of the ACP testing artifacts, with the goal of having a document ready for the next Spec factory meeting Sept 18th. We are hoping they can review the document in a week and have an approval by Sept 25th. This effort is in parallel to tool development.
		- Goal for tool development to be completed by Sept 30th
		- Introduced concept of parallel Pilot to ACP called Responder only for Treatment, Both Pilots will have their subset of participants to support the independent pilots.
* Update on Tools Discussions and Phase I Peer to Peer testing
	+ - Next week Sept 15th ACP Pilot group will begin testing with SSA to capture the messages from both initiating and responding systems. These messages will be used to validate the tools for debugging purposes. Starting process date is contingent upon confirmation of SSA readiness to be confirmed by no later than 9/16.
		- MRO may begin testing next week with DIL 2.0 but should have a seamless transition to DIL 3.0 environment that will be in production by September 24th.
* General Q&A from Group
	+ Raised some question about DIL 2.0 and 3.0 timing
	+ Discussion and questions were reviewed regarding a second Pilot to test Responder only workflows for Treatment purposes. Work is underway to identify pilot participants. ACP pilot participants were invited to participate. Work still needs to be completed regarding workflow and testing documentation requirements for Responder Only pilot. Date for Responder Only pilot TBD but could happen in parallel with ACP pilot.

**Action Items:**

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| ID | Description | Owner | Date Opened | Date Due | Comments |
| 1 | Review Artifacts Distributed 7/18/2014 with comments by participants | ACP Workgroup Members | 7/18/2014 | 7/25/2014 | Completed |
| 2 | Posting of Comment Forms and Resolutions | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/11/2014 | Completed |
| 3 | Incorporate edits to Artifacts | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/04/2014 | Completed |
| 4 | Review Final Draft of Artifacts  | ACP Workgroup Members | 7/11/2014 | 8/08/2014 | Completed |
| 5 | Approval of SSA Phase One Testing Artifact | ACP Workgroup Members | 7/18/2014 | 8/11/2014 | Completed |
| 6 | Test Tool Development | Healtheway/Aegis | 8/2014 | 9/30/2014 | Internal working sessions between HeW and Aegis continue and have been expanded to two hours this week and next to refine testing documentation and answer questions regarding tooling. |
| 7 | SOW Received from Aegis | Aegis/Healtheway Staff | 8/21/2014 | 9/15/2014 | HeW team received SOW on 8/21 and last edits were provided on 9/11 by HeW |
| 8 | Communication of Target Date for Pilot to Begin  | Healtheway Staff | 8/22/2014 | 9/15/2014 | Discussions with SSA to begin capture of messages for use within test tool development  |
| 9 | Phase 1 – Peer to Peer testing – Test tool development | Pilot Participants/Hew Staff | 9/15/2014 | 9/30/2014 | Confirmation from SSA needed for resources and Megahit availability |
| 10 | Phase 2 – Automated Testing with DIL | Pilot Participants/HeW Staff | 9/30/2014 | 10/31/2014 | Pilot will continue until all three vendors successful navigate testing with SSA and DIL concurrently. |
| 11 | Presentation to Specification Factory for Approval | Healtheway Staff | 8/2014 | 9/25/2014 | Exact Date TBD |
| 12 | Presentation to the Coordinating Committee for Approval | Healtheway Staff | 10/2014 | 11/2014 | Exact Date TBD |