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| **ACP Testing Workgroup Meeting** | Agenda: | X | Minutes: |  |
| Facilitator: | Healtheway | Date:  | 10/17/2014 |
| Note taker: | Juan C. Fourquet | Time:  | 12-1:00PM (EST) |
| Attendees |
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| Ahmed | , Shuvo |

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| Hill | , David |

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| Bartlett | , Janis |

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| Lamy | , Joe |

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| Borden | , David |

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| Lomangino | , Mike |

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| Corsi, Kyle |  |

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| Moehrke | , John |

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| Davis | , Didi |

 |  | Murray, Anthony |  |
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| Donnelly | , John |

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| Pack | , Henry |

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| Fourquet | , Carlos |

 |  | Prahl, Martin |  |
| Harrell, Nan |  | Rosas, Jennifer |  |
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| Heflin | , Eric |

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| Ruf,  | Lee-Ann |

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| Hernando | , Gonzalo |

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| Schramm | , David |

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| Hudson, Gretchen |  | Whitecar, Michelle |  |
| Helman, Jeff |  |  |  |

**Agenda**

* Update on the Test Pilot Timeline
	+ Update Spec Factory presentation
	+ Update on testing artifacts
* Update on Tools Discussions and Phase I Peer to Peer testing
* General Q&A from Group

**Documents:**

* [2014-10-09\_PC\_v3\_CL\_Access\_Consent\_Policy\_ACP+SSA.xlsx](http://ehealthexchange-acpworkgroup.wikispaces.com/file/view/2014-10-09_PC_v3_CL_Access_Consent_Policy_ACP%2BSSA.xlsx/525957660/2014-10-09_PC_v3_CL_Access_Consent_Policy_ACP%2BSSA.xlsx)
* [2014\_10\_16\_PC\_w\_comments\_ACP\_SSA\_Profile\_Test\_Cases.docx](http://ehealthexchange-acpworkgroup.wikispaces.com/file/view/2014_10_16_ACP_SSA_Profile_Test_Cases_withComments_v2.docx/526804330/2014_10_16_ACP_SSA_Profile_Test_Cases_withComments_v2.docx)

**Action Items:**

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| --- | --- | --- | --- | --- | --- |
| ID | Description | Owner | Date Opened | Date Due | Comments |
| 1 | Review Artifacts Distributed 7/18/2014 with comments by participants | ACP Workgroup Members | 7/18/2014 | 7/25/2014 | Completed |
| 2 | Posting of Comment Forms and Resolutions | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/11/2014 | Completed |
| 3 | Incorporate edits to Artifacts | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/04/2014 | Completed |
| 4 | Review Final Draft of Artifacts  | ACP Workgroup Members | 7/11/2014 | 8/08/2014 | Completed |
| 5 | Approval of SSA Phase One Testing Artifact | ACP Workgroup Members | 7/18/2014 | 8/11/2014 | Completed |
| 6 | Test Tool Development | Healtheway/Aegis | 8/2014 | 9/30/2014 | Internal working sessions between HeW and Aegis continue and have been expanded to two hours this week and next to refine testing documentation and answer questions regarding tooling. |
| 7 | SOW Received from Aegis | Aegis/Healtheway Staff | 8/21/2014 | 9/15/2014 | HeW team received SOW on 8/21 and last edits were provided on 9/11 by HeW |
| 8 | Communication of Target Date for Pilot to Begin  | Healtheway Staff | 8/22/2014 | 9/15/2014 | Discussions with SSA to begin capture of messages for use within test tool development  |
| 9 | Phase 1 – Peer to Peer testing – Test tool development | Pilot Participants/Hew Staff | 9/15/2014 | 10/31/2014 | Confirmation from SSA needed for resources and Megahit availability |
| 10 | Phase 2 – Automated Testing with DIL | Pilot Participants/HeW Staff | 9/30/2014 | 11/30/2014 | Pilot will continue until all three vendors successful navigate testing with SSA and DIL concurrently. |
| 11 | Presentation to Specification Factory for Approval | Healtheway Staff | 8/2014 | 10/09/2014 | Spec Factory will be provided updated documents on 10/10/2014 and have two weeks to approve.  |
| 12 | Presentation to the Coordinating Committee for Approval | Healtheway Staff | 10/2014 | 12/2014 | Exact Date TBD |