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| **ACP Testing Workgroup Meeting** | Agenda: | X | Minutes: |  |
| Facilitator: | Healtheway | Date:  | 02/06/2015 |
| Note taker: | Juan C. Fourquet | Time:  | 12-1:00PM (EST) |
| Attendees |
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| Ahmed | , Shuvo |

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| Hill | , David |

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| Bartlett | , Janis |

 |  | Kim, Seonho |  |
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| Borden | , David |

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| Lamy | , Joe |

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| Corsi, Kyle |  |

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| Lomangino | , Mike |

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| Davis | , Didi |

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| Moehrke | , John |

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| Donnelly | , John |

 |  | Murray, Anthony |  |
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| Fourquet | , Carlos |

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| Pack | , Henry |

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| Harrell, Nan |  | Prahl, Martin |  |
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| Heflin | , Eric |

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 |  | Rosas, Jennifer |  |
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| Hernando | , Gonzalo |

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| Ruf,  | Lee-Ann |

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| Hudson, Gretchen |  |

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| Schramm | , David |

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| Helman, Jeff |  | Tyburski. Michael |  |
| Lanigan-Jones, Princess |  | Whitecar, Michelle  |  |

**Agenda**

* Overall Pilot update and next steps
* Update on the Pilot Testing with SSA Status .
* CC Meeting update (Meeting changed to 2/20/2015)
* General Q&A from Group

**Documents:**

* [2014\_12\_19\_ACP\_SSA\_Profile\_Test\_Cases\_withComments.docx](http://ehealthexchange-acpworkgroup.wikispaces.com/file/view/2014_12_19_ACP_SSA_Profile_Test_Cases_withComments.docx)
* [2014-12-19\_CL\_Access\_Consent\_Policy\_ACP.xlsx](http://ehealthexchange-acpworkgroup.wikispaces.com/file/view/2014-12-19_CL_Access_Consent_Policy_ACP%2BSSA.xlsx)

**Action Items:**

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| --- | --- | --- | --- | --- | --- |
| ID | Description | Owner | Date Opened | Date Due | Comments |
| 1 | Review Artifacts Distributed 7/18/2014 with comments by participants | ACP Workgroup Members | 7/18/2014 | 7/25/2014 | Completed |
| 2 | Posting of Comment Forms and Resolutions | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/11/2014 | Completed |
| 3 | Incorporate edits to Artifacts | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/04/2014 | Completed |
| 4 | Review Final Draft of Artifacts  | ACP Workgroup Members | 7/11/2014 | 8/08/2014 | Completed |
| 5 | Approval of SSA Phase One Testing Artifact | ACP Workgroup Members | 7/18/2014 | 8/11/2014 | Completed |
| 6 | Test Tool Development | Healtheway/Aegis | 8/2014 | 9/30/2014 | Completed |
| 7 | SOW Executed with Aegis | Aegis/Healtheway Staff | 8/21/2014 | 9/15/2014 | Completed |
| 8 | Communication of Target Date for Pilot to Begin  | Healtheway Staff | 8/22/2014 | 9/15/2014 | Completed |
| 9 | Phase 1 – Peer to Peer testing – Test tool development | Pilot Participants/Hew Staff | 9/15/2014 | 10/31/2014 | Completed |
| 10 | Phase 2 – Automated Testing with DIL | Pilot Participants/HeW Staff | 9/30/2014 | 12/2014 | Completed |
| 11 | Phase 3 – Participant Testing with SSA Megahit Testing Environment | Pilot Participants/SSA Staff | 11/2014 | 02/2015 | IOD – DoneMirth – In processMRO – In process |
| 12 | Presentation to Specification Factory for Approval | Healtheway Staff | 8/2014 | 10/09/2014 | Completed  |
| 13 | Update Testing Documents with lessons learned from Testing Pilot  | Healtheway Staff | 11/2014 | 02/2015 | Last updated documents were distributed 12/19/2014.  |
| 14 | Presentation to the Coordinating Committee for Discussion and Approval | Healtheway Staff | 10/2014 | 01/2015 | Information update to CC on 1/20/2015. Production date TBD |